



**Coastal Water Suppliers Association
Minutes of January 8, 2018
Regular Board Meeting**

Attendance: Ron Stepaniuk, Donna Monteith, Michael Bolch, Joe Woolls

Regrets: Leon Cake, Vernon Rogers

1. Call to order - 10:54am by R. Stepaniuk.

2. Approval of Agenda

Motion by M. Bolch to adopt the January 8, 2018 meeting Agenda. 2nd by J. Woolls. Carried

3. Minutes of November 6, 2017 Meeting

Motion by J. Woolls to adopt the November 6, 2017 meeting minutes as presented. 2nd by M. Bolch Carried

4. Business Arising

- Fall Workshop Wrap Up - The workshop cost \$2,570.33 as opposed to last year's which was \$4,358.22. This is due to the fact that we did not have to pay speaker cost this year.
- Direct Access to Funding - North Salt Spring ID met with Assistant Deputy Minister Tara Faganello to discuss their own situation with a compelling argument for grant funds. Although they are not moving away from the current access to funding, they have made a call to the Capital Regional District's CAO regarding an initial meeting about conversion. After their meeting with the CRD Ron will draft a letter for CWSA based on his experience. This is not just a governance issue. It is a public health issue as well. Donna has not heard back from WSABC.

5. Annual Conference April 9-10, 2018

Numerous items discussed.

Motion by R. Stepaniuk for CWSA to host a Meet and Greet Sunday April 8, 2018 from 7-9pm in the lounge at the Coast Bastion, with appetizers to be paid for by CWSA. 2nd by J. Woolls Carried

Donna will reserve an area in the lounge and advertise it within all conference materials.
Operators courses not confirmed.

Fees:

Motion by J Woolls to set Administrative Workshop fees at \$100 members/\$175 non members for early bird until Feb 28, 2018, and \$150 members/ \$225 non members afterwards. 2nd by M. Bolch Carried

Motion by J. Woolls to set Operator Courses at \$250 members/\$325 non members for early bird until Feb 28, 2018, and \$275 members/ \$350 non members afterwards. 2nd by M. Bolch Carried

Motion by M. Bolch to offer a 15% discount for members for 3 or more registered from the same organization. 2nd by J. Woolls Carried

Motion by R. Stepaniuk whereby CWSA members with 100 connections or less will be entered into a draw for one free Operator Course to be taken in 2019. 2nd by M. Bolch Carried

The winner will be drawn during the AGM.

6. New Business

Membership invoices are printed and ready to send out. Donna will finalize the newsletter and mail both at the same time.

7. Next Meeting Date

February 9, 2018 at 10:45 in Cowichan Bay

8. Adjournment

Motion by J. Woolls to adjourn 12:27pm, 2nd by M. Bolch Carried