



Coastal Water Suppliers Association
Meeting Notes of Monday, September 28, 2020 9:30 am
Held at Cowichan Bay Waterworks District Office
1760 Pavenham Road, Cowichan Bay, BC
(Coronavirus Pandemic, COVID-19, Safe-Distancing)

Present: Chair, Wendy Gregg
Director: Leon Cake

Administrator: Caroline Stillinger

Regrets: Director, Vern Rogers
Director, Joe Woolls

1. The meeting was called to order at 9:30 am by Chair, Wendy Gregg.
No quorum was present.

2. Agenda

3. The Minutes of the Meeting held August 31, 2020 were distributed.

MOTION:

MOVED/SECONDED To adopt the Meeting August 31/20 minutes as circulated. TABLED

4. Business Arising
N/A

5. Administration

2020 Annual Conference

a. **Operator Training:** Tuesday, November 17th & Wednesday, November 18th

Virtual classroom platform evaluated by EOCP at 0.6 CEUs.

Director J. Woolls report:

DRAGONETTI Group, Darcy Dragonetti, AScT, Principal Instructor

- Confined Space Entry Workshop – training confirmed
- Water System Breaks and Repairs

b. **Annual Conference, Annual General Meeting, & Sponsorship:** Thursday, November 19th

- SW Event\Technology – virtual conference platform and project manager.
- Suppliers/Sponsors:
Videos/2 mins
- Presentations:
- Climate Change Impacts on Water Supply & Drought Management:
Office of the Chief Forester, Colin Mahony - confirmed live presentation
- Environmental Operators Certificate Program:
One of three speakers: Kalpna, Solanki - Chief Executive Officer, Kim James - Office Manager or, Jenni Green – Technical Expert – confirmed live presentation
- Water Source Supply – Ground Water/Well Head Protection:
Ministry of Forests, Lands, Natural Resource Operations and Rural Development Water Protection, Groundwater Protection Officer, Nicole Fulcher – waiting response

- Watershed Management in Cowichan Valley:
Executive Director, Cowichan Watershed Board, Tom Rutherford – confirmed live presentation
 - West Coast Region Groundwater Licensing Update:
Ministry of Forests, Lands, Natural Resource Operations and Rural Development, Senior Authorizations Specialist, David Robinson – confirmed live presentation
- c. AGM agenda item
CWSA Constitution April 16, 2015: amend to include the BC Society AGM's Virtual or Hybrid Meetings as a result of the Province of British Columbia Order of the Minister of Public Safety and Solicitor General, Emergency Program Act, Ministerial Order No. 116.
British Columbia, Decision of the Registrar of Companies, Societies Act, Section 71 (3) provides flexibility for AGM's.
6. Correspondence
- a. BC One Call Limited \$500.00 Sponsorship
7. New Business
N/A
8. The next meeting to be held at Cowichan Bay Waterworks District office
1760 Pavenham Road, Cowichan Bay, BC
(Coronavirus Pandemic, COVID-19, Safe-Distancing)
Monday, October 19, 2020 at 9:30 am.
9. Meeting adjourned at 11:10 am.

Wendy Gregg, Chair

Date