

Coastal Water Suppliers Association
MINUTES
Organizational Meeting of July 15, 2019

1. Called to order: 10:15 pm by Wendy Gregg, Chair and Recorder

Present: Wendy Gregg
Leon Cake
Joe Woolls
Vern Rogers

Regrets: Lore Bewer

2. Letter of Resignation submitted by Lore Bewer. Accepted by Board M/S/C Cake, Woolls,
3. Minutes of Previous Meeting: Minutes of June 10, 2019, approved as circulated. M/S/C Woolls, Rogers
4. Financial Statements: Bank balance = \$48,578.29 Reviewed statements prepared by Donna Monteith. CIBC has been a difficult bank to work with but issues finally resolved.
5. Applications for Administrator position were reviewed and two were chosen for interviews. W. Gregg will arrange interviews with the goal of hiring by the end of this month.
6. Directors and Officers Insurance: o response to date re cost of D and O insurance. L. Rogers will follow up.
7. Membership drive, Fall Workshop and Website improvements are all pending the hiring of an Administrator.
8. Member Updates:
 - a. Leon – no report
 - b. Joe – no report
 - c. Wendy – Circulated Thank you card to be signed by members for Donna Monteith
 - d. Vern –
9. Next meeting will be held at Cowichan Bay Water District offices on August 26, 2019 at 10:15 am.
10. Meeting adjourned at 11:45 am.

Wendy Gregg, Chair and recorder Date