



Coastal Water Suppliers Association
Meeting Minutes of Monday, July 13, 2020
Held at 1665 Austin Place, Cowichan Bay, BC
(Coronavirus Pandemic, COVID-19, Safe-Distancing)

Present: Chair, Wendy Gregg
Directors: Vern Rogers
Leon Cake
Joe Woolls

Administrator: Caroline Stillinger

1. The meeting was called to order at 10:33 am by Chair, Wendy Gregg.

2. Approval of Agenda

MOTION:

MOVED/SECONDED To adopt the July 13, 2020 meeting Agenda.
Rogers, Woolls

M/S/C

3. The Minutes of the Meeting held March 9, 2020 were distributed.

MOTION:

MOVED/SECONDED To adopt the Meeting March 9/20 minutes as circulated.
Rogers, Woolls

M/S/C

4. Business Arising

a. 2020 Conference.

5. Administration

a. 2020 CWSA Annual Conference, AGM, Operator Training & Trade Show,
"Watershed Management," Coast Bastion, April 8th & 9th, 2020.

Postponed (Coronavirus, Pandemic, COVID-19) as ordered by the
Province of British Columbia, Order of The Minister of Public Safety and Solicitor General,
Emergency Program Act, Ministerial Order No. M098 and the
British Columbia, Decision of The Registrar of Companies, Societies Act Section 71(3).

b. **2020** CWSA Annual Conference, AGM, Operator Training & Trade Show

Coast Bastion Hotel

Tentative Dates:

Wednesday, November 18th & 19th, 2020

Maximum 38 people (safe distancing)

Membership/Directors – 30

Speakers – 6

Confined space – 13

Asbestos pipe – 5

Discussion: Virtual Conference

- Director V. Rogers - Trades Table Suppliers
- Director J. Woolls - Operator Trainers

- Administrator - EOCP Certification credits & Hotel virtual setup
- Chair, W. Gregg & Administrator - Options for Conference letter to speakers & membership including administration & Trustees

- c. **2021 CWSA Annual Conference, AGM, Operator Training & Trade Show**
Coast Bastion Hotel

Tentative dates:

Wednesday, September 22nd & Thursday September 23rd, 2021

- d. **BCGWA 2021** (50th) Conference: April 8th & 9th, 2021 Penticton
 e. **EOCP 2020** Conference: September 15th – 16th, 2020 – Virtual
 Invitation for CWSA to partner with EOCP 2020 conference
 f. **EOCP 2021** Conference: September 13th – 15th, 2021
 g. **EOCP 2022** Conference: September 12th – 14th, 2022
 h. **BCWWA 2020** Conference: November 3rd – 4th, 2020 - Virtual
 i. **BCWWA 2021** Conference: May 12th – 14th, 2021 Whistler

6. Financial Reports

Balance Sheet/Comparative Income Statement
January 1 – May 31, 2020

MOTION:

MOVED/SECONDED To adopt the Financial Statements to May 31, 2020 as distributed.

M/S/C

Rogers, Woolls

7. New Business

Online Operator Training Resources.

MOTION:

MOVED/SECONDED To discuss future online Accredited Operator Training Resources.

Cake, Woolls

TABLED

8. Correspondence

Ministry of Municipal Affairs and Housing, Local Government Infrastructure and Finance Branch, Executive Director, Liam Edwards: Financial Grant to CWSA \$2,000.00.

CWSA appreciation letter for the financial contribution, dated April 20, 2020.

Administrator – update letter possible virtual meeting.

9. The next meeting to be held at 1665 Austin Place, Cowichan Bay, BC (safe-distance-COVID-19-outdoor mtg), Tuesday, August 4, 2020 at 9:30 am.

10. Meeting adjourned at 1:00 pm.

Wendy Gregg, Chair

Date