



**Coastal Water Suppliers Association
Minutes of July 31, 2017
Regular Board Meeting**

Attendance: Ron Stepaniuk, Donna Monteith, Vernon Rogers, Joe Woolls, Michael Bolch
Regrets: Leon Cake

Call to order 10:51am by R. Stepaniuk.

1. Approval of Agenda

Motion by R. Stepaniuk to adopt the May 9, 2017 meeting Agenda. 2nd by V. Rogers. Carried

2. Minutes of May 9, 2017 Meeting

Motion by J. Woolls to adopt the May 9, 2017 meeting minutes as presented. Carried

3. Business Arising

a) CWSA Business Plan

As discussed in a previous meeting, Donna will do first edit, and distribute to the Board. Vernon will plan a strategic planning day.

4. Financial Statements

Donna presented the financial statements for the period ending May 31, 2017.

Motion by J. Woolls to adopt the Financial Statements for the period ending May 31, 2017. 2nd by V. Rogers. Carried

5. New Business

a) Fall Workshop - Donna to call Lynn Magee, VIHA. We may look at focussing on how failing to adhere to VIHA requirements ties into insurance liability, and why Trustees have to start budgeting for protection.

b) Board Resignation - Unfortunately Michelle Price has left her position with Cherry Creek ID, and thus has resigned from the CWSA Board as well. Her position can either be left vacant until the AGM or the Board can appoint someone to fill it until then. Michael Bolch, new CAO for North Cedar ID, is interested in the position but needs to speak to his Board. Tabled until next meeting.

c) Updates from Vernon Rogers

BCWWA Capacity Building. The steering committee met in June, which Vern attends in part on our behalf. They have done some seminars and are now looking at some one on one sessions. Some invitations have been sent out for these sessions.

He also went to a meeting in regards to a new "Centre of Excellence". This is partly in response to the Small Water Systems group folding. It was unclear what the Centre of Excellence means in terms of service delivery. Is it going to be a non profit? Is it online resources only? As things progress Vernon will keep us posted.

BCWWA is working with the water purveyor working group in Nanaimo to do a session for small systems on capacity building.

6. Next Meeting

Monday August 26, 2017 at 10:45am at the North Cedar ID office.

7. Adjournment

Motion by J. Woolls to adjourn 12:21pm, 2nd by V. Rogers

Carried