



Coastal Water Suppliers Association

Minutes of March 30, 2015

Regular Board Meeting

Attendance: Ron Stepaniuk, Donna Monteith, Joe Woolls, Vernon Rogers, Leon Cake, Heather Sarchuk

Regrets: None

Call to order 10:44am by R. Stepaniuk, Chair.

1. Approval of Agenda

Motion by H. Sarchuk to adopt the Mar 30, 2015 meeting Agenda with the addition of Trade Table at BCWWA Conference and Funding Appeal Email. 2nd by V. Rogers Carried

2. Minutes of January 16, 2015 Meeting

Motion by J. Woolls to adopt the January 16, 2015 meeting minutes as presented with the following correction. H. Sarchuk did not attend the meeting. Carried

3. Business Arising

SIS - The Board discussed SIS's Coastal Water Directory further as CWSA had agreed in principal the idea of sponsoring this online directory. Vern had suggested a 10% royalty to CWSA. SIS would like a link on our website and wants to present it at our conference.

MOTION by L.Cake That CWSA and SIS enter into an agreement concerning the Coastal Water Supply Directory as set out in the draft agreement with the royalty rate to be set at 10% for the first year of the agreement ; and that SIS (or CWSA secretary as determined by the Board) send an introductory email to companies exhibiting at the 2015 conference which introduces the free Directory listing; and that SIS then follow up directly with these companies and past supporters of CWSA to obtain information for the listings in the special conference printed version and the subsequent on-line version of the Directory, for a period of one year, 2nd by J. Woolls. V. Rogers abstained. Carried

4. Financial Statements

D. Monteith distributed the Financial Statements to December 31, 2014.

Motion by H. Sarchuk to accept the December 31, 2014 YTD Financial Statements as presented.

2nd by R. Stepaniuk.

Carried

5. 2015 Annual Conference

Current Enrollment is:

12 Students for Water Distribution Level 1-2 April 13-17th

30 Students plus 3 on waiting list for Pressure Regulator Valve Training April 16th all day.

22 Students for Confined Space Awareness April 17th all day.

32 for Administrative Workshop.

7 Trade Tables.

EOCP exam session April 17th in the afternoon has been set up.

Donna will draft a change to the Constitution and email to the Board. It is desired to have the regions deleted and change the minimum amount of Board Members to five. The change will be presented at the AGM for approval.

V. Rogers will oversee the round table discussions during the Administrative Workshop.

6. New Business

Table at BCWWA Conference - BCWWA contacted Donna to see if CWSA would be interested in a free trade table at their conference in Kelowna. Ron, Donna and Leon are all going to the conference representing their employers or businesses. It was agreed we would be able to have a table.

Funding Letter - A letter was emailed to Donna from Rosemary Smart. She is leading an effort to include Improvement Districts to receive funding from the Provincial Government directly rather than going through the Regional Districts. CWSA wants to support this. R. Stepaniuk will draft a letter.

7. Next Meeting

Thursday, April 16th at 12:00 pm in Duncan (AGM)

Adjourned at 12:30pm.