



Coastal Water Suppliers Association

Minutes of June 6, 2016

Regular Board Meeting

Attendance: Ron Stepaniuk, Donna Monteith, Joe Woolls, Vern Rogers

Regrets: Heather Sarchuk, Leon Cake

Call to order 10:18am by R. Stepaniuk.

1. Approval of Agenda

Motion by V. Rogers to adopt the June 6, 2016 meeting Agenda. 2nd by R. Stepaniuk Carried

2. Election of Chairperson

Motion by J. Woolls to nominate R. Stepaniuk as Chairperson for the 2016 year. 2nd by V. Rogers

Carried

3. Minutes of March 21, 2016 Meeting

Motion by V. Rogers to adopt the March 21, 2016 meeting minutes as presented. 2nd by R. Stepaniuk.

Carried

4. Business Arising

a) 2016 Annual Conference - All positive feedback so far. Trade tables and the Administration workshop were sold out, as was Acoustic Leak Detection. Need to purchase extra cords for the projector to have on hand. Food was very good and plenty of it. Discussion about having the Administration Day on day 1, rather than day 2, as many wanted to rush home Friday evening.

b) BCWWA Building Capacity - Vern did not send us the draft document as he thought it was being updated. This isn't the case and he will forward to us.

c) Vern submitted a term sheet for POI to BCWWA but doesn't know if he was successful yet.

d) Direction of CWSA - tabled. Vern will develop a format for a special session regarding our strategies and vision.

e) Online directory now has our logo.

5. Financial Statements

Donna presented the Financial Statements for the period ended April 30, 2016. They are attached and form part of these minutes. Of note the conference netted approximately \$8,300, memberships are up \$650, associate memberships are up \$140, and website ads up \$150 this year compared to last year.

Motion by V. Rogers to accept the Financial Statements for the period ended April 30, 2016 as distributed. 2nd by J. Woolls. Carried

6. Fall Workshop

We would like to offer another free for members workshop in the fall. Further discussion at next meeting.

7. 2017 Annual Conference & AGM Planning

It was decided to hold the conference in Nanaimo at the Coast Bastion again. The date is April 6-7, 2017. Donna will send out the list of Operator Courses we have put on in the last few years to assist.

8. New Business

N/A

9. Next Meeting

August 8, 2016

10. Adjourned at 12:12 pm