



Coastal Water Suppliers Association

Minutes of Jan 18 , 2016

Regular Board Meeting

Attendance: Ron Stepaniuk, Donna Monteith, Leon Cake, Joe Woolls, Heather Sarchuk

Regrets: Vern Rogers

Call to order 10:38am by R. Stepaniuk, Chair.

1. Approval of Agenda

Motion by L. Cake to adopt the Jan 18, 2016 meeting Agenda. 2nd by H. Sarchuk Carried

2. Minutes of December 7 , 2015 Meeting

Motion by J. Woolls to adopt the December 7, 2015 meeting minutes as presented. 2nd by R. Stepaniuk. Carried

3. Business Arising

a) A brief discussion regarding Board Members who also own businesses or organizations occurred. The Board is mindful that three Directors own or operate businesses. We must treat all the same as any other business in order to make decisions that are not viewed as endorsing their services.

b) In regards to Board Members sitting on other committees as CWSA representatives it was decided a policy should be created after the AGM. Items such as how to report back to the Board should be included.

Motion by H. Sarchuk that under the direction of the Board, the Administrator ask V. Rogers for a written update on the advisory committee he sits on at BCWWA as a CWSA representative. 2nd by J. Woolls. Carried

4. 2016 Annual Conference

A deposit has been paid to the Coast Bastion for the conference. The schedule is:

Thursday, April 7 Acoustic Leak Detection

Friday, April 8 Automatic Control Valves

Friday, April 8 Administrative Workshop, AGM, and Trade Show

Buffet lunch both days. Online registration will be set up as soon as possible. Event will be registered with EOCP as well.

5. New Business

N/A

6. Next Meeting

Monday, February 29 at 10:00am in Cowichan Bay.

Adjourned at 12:01 pm