



Coastal Water Suppliers Association

Minutes of January 16, 2015

Regular Board Meeting

Attendance: Ron Stepaniuk, Donna Monteith, Joe Woolls, Vernon Rogers

Regrets: Heather Sarchuk, Leon Cake

Call to order 1:20pm by R. Stepaniuk, Chair.

1. Approval of Agenda

Motion by H. Sarchuk to adopt the Jan 16, 2015 meeting Agenda. 2nd by V. Rogers Carried

2. Minutes of December 1, 2014 Meeting

Motion by J. Woolls to adopt the December 1, 2014 meeting minutes as presented. Carried

3. Business Arising

V. Rogers explained that SIS has prepared the draft agreement for the Coastal Water Directory. This will be emailed to all the Board and reviewed at the next meeting.

4. Financial Statements

D. Monteith distributed the Financial Statements to December 31, 2014. They will change slightly when the bank account is reconciled for December. It had not arrived prior to this meeting.

Motion by J. Woolls to accept the December 31, 2014 YTD Financial Statements as presented.
2nd by V. Rogers. Carried

5. 2015 Annual Conference

Operator Courses – The three quotes for providing courses were reviewed and MTS was chosen. The final course decisions were as follows:

Water Distribution Level 1-2 April 13-17th. Minimum of 10 students.

Pressure Regulator Valve Training April 16th all day.

Confined Space Awareness April 17th all day.

EOCP exam session April 17th in the afternoon.

Donna will need to ensure all rooms are booked for the correct days etc. Joe will call MTS and let them know the details of our decision.

The only day lunch will be provided for Operators will be Thursday 16th along with the Administrative Workshop. Coffee breaks will be provided every day.

Administrative Workshop – Donna is lining up most speakers and organizing the day. However Joe will call David Slade of Drillwell, and Vernon will call Clearbrook Waterworks District following a positive article in Watermark magazine.

6. New Business

N/A

7. Next Meeting

Monday, February 16th at 10:00 am in Cowichan Bay

Adjourned at 2:28pm.